Information from the Student Accounts Office

Bills

- Bills are sent to the student’s UNC Asheville email account. If the bill needs to be sent to another individual, the student is responsible for forwarding it to them.
- The bill only reflects classes that the student is registered for at that time the bill is generated.
- The bill reflects all financial aid completed at the time of the bill.
- Any amount not covered by financial aid or scholarships must be paid by the due date.
- Schedules may be dropped if payment is not received by the due date.
- Billing and Due Date Schedule:
  - The fall semester bill will be emailed mid-July and due August 1st.
  - The spring semester bill will be emailed late November and due December 15th.
  - The summer semester bill will be emailed late April and due May 20th.

Payment Methods

- Students can pay by cash, check, or money order in the Student Accounts Office.
- Credit card and Electronic Check (ACH) payments can only be made online through ePayment in OnePort. We accept all major credit cards. There is a 2.75% transaction fee (minimum of $3) for credit card payments. ACH payments do not have a transaction fee.
- Make sure your bank allows ACH transactions. A $25 fee will be charged for returned ACH payments.
- Students can view their recent account activity, make an online payment, or set up a parent or the bill payer as an Authorized User in ePayment. Authorized Users are able to make online payments and view account balances without needing the student’s OnePort login information.

TMS Payment Plan

- UNC Asheville offers payment plan options through Tuition Management Systems (TMS).
- The monthly payment plan allows the student or bill payer to pay the balance for the year over a 10 month period or it allows the balance for the semester to be paid over a 5 month period.
- The payment plan begins on July 1st; however, the deadline to set up the payment plan is August 1st.
- It is the student’s responsibility to verify that the payment plan will cover the balance.
- There is an enrollment fee to setup a payment plan, but there are no interest charges. The enrollment fee is $65 for the year plan and $47 for the semester plan.
- There are no payment plans available directly through UNC Asheville.
- The phone number and website for TMS is 800-722-4867 and unca.afford.com.

State Prepaid Plans and 529 Plans

- UNC Asheville accepts most state prepaid plans such as Florida Prepaid, Alabama PACT, etc.
- Students should inform the Director of Student Accounts that they have a state prepaid plan.
- Students need to notify the prepaid plan that they will be attending UNC Asheville.
- Students can reduce the bill for the amount the prepaid plan will cover. The remaining balance not covered by the prepaid plan must be paid by the due date.
- Students with a 529 plan will need to make sure the payment is received by the due date of the bill.
- Students/families need to review their 529 plan to see what is needed to process the payment.

Outside Scholarships

- Send a copy of award letter to the Financial Aid Office.
- Outside scholarships are not reflected on bills until the money is received at UNC Asheville.
- Students can reduce their bill for outside scholarships that are not showing on the bill.
## 2015/16 Estimated Cost Worksheet

### IN STATE Student

<table>
<thead>
<tr>
<th></th>
<th>Semester</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td>$3,302.50</td>
<td>$6,605.00</td>
</tr>
<tr>
<td>Residence Hall</td>
<td>$2,329.00</td>
<td>$4,658.00</td>
</tr>
<tr>
<td>Meal Plan</td>
<td>$1,837.00</td>
<td>$3,674.00</td>
</tr>
<tr>
<td>Orientation (Fall)</td>
<td>$150.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Deposits (Fall)</td>
<td>-$300.00</td>
<td>-$300.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$7,318.50</strong></td>
<td><strong>$14,787.00</strong></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$863.50</td>
<td>$1,727.00</td>
</tr>
<tr>
<td><strong>TOTAL with Ins</strong></td>
<td><strong>$8,182.00</strong></td>
<td><strong>$16,514.00</strong></td>
</tr>
</tbody>
</table>

### OUT OF STATE Student

<table>
<thead>
<tr>
<th></th>
<th>Semester</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td>$11,109.50</td>
<td>$22,219.00</td>
</tr>
<tr>
<td>Residence Hall</td>
<td>$2,329.00</td>
<td>$4,658.00</td>
</tr>
<tr>
<td>Meal Plan</td>
<td>$1,837.00</td>
<td>$3,674.00</td>
</tr>
<tr>
<td>Orientation (Fall)</td>
<td>$150.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Deposits (Fall)</td>
<td>-$300.00</td>
<td>-$300.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$15,125.50</strong></td>
<td><strong>$30,401.00</strong></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$863.50</td>
<td>$1,727.00</td>
</tr>
<tr>
<td><strong>TOTAL with Ins</strong></td>
<td><strong>$15,989.00</strong></td>
<td><strong>$32,128.00</strong></td>
</tr>
</tbody>
</table>

## Release of Information

- The Family Educational Rights and Privacy Act of 1974, also known as FERPA, guarantees certain rights for students and eligible parents regarding access to, confidentiality of, and correction of the student’s education records. See [http://registrar.unca.edu/student-rights-under-ferpa](http://registrar.unca.edu/student-rights-under-ferpa) for additional information.
- In most cases UNC Asheville cannot discuss a student’s account without the student’s permission.
- Students need to set up a PROXY if they would like for UNC Asheville to disclose their account details to an individual that they designate. Students can set up the PROXY online through OnePort.
- The website on how to setup a PROXY is [http://registrar.unca.edu/granting-access-proxy-ferpa-release](http://registrar.unca.edu/granting-access-proxy-ferpa-release).

## Refunds

- Refund checks are available on the first day of classes.
- An email is sent to the student’s UNCA email address when their refund check is available.
- Refund checks not picked up after two weeks are mailed to the student’s address on file.

## Books

- Books are purchased directly by the student and are not included on student’s account.
- The student’s financial aid refund check can be used to purchase books after it is picked up.
- UNC Asheville offers a limited bookstore advance for students who have completed all of their necessary Financial Aid requirements and have an anticipated credit balance at the time that bills are generated in July or November. The Bookstore Advance Program is by invitation only to those students who meet all of the qualifications. See our website, [https://finance.unca.edu/bookstore-advance-program](https://finance.unca.edu/bookstore-advance-program) for additional information.

## Health Insurance

- All degree seeking students taking 6 or more credit hours are required to have health insurance coverage. Students can have their own insurance or be covered under a family insurance policy.
- Students must go to [www.bcbsnc.com/student](http://www.bcbsnc.com/student) to apply for a health insurance waiver if they have their own policy and do not want to have the Student Health Insurance.
- If you don’t waive out of the insurance requirement, you will be automatically enrolled in the Student Health Insurance and will be required to pay for the insurance that semester which will $863.50.